

SHANNON COUNTY MINUTES OF NOVEMBER 4, 2011

The Shannon Board of County Commissioners met in regular session on November 4, 2011. Present: Lyla Hutchison, Bryan Kehn, Deloris Hagman, Wendell Yellow Bull and Sue Ganje, Auditor. Absent: Eugenio White Hawk.

The Pledge of Allegiance was given and the meeting called to order at 12:00 p.m.

The Board reviewed the agenda for conflicts; none were found.

Motion by Hagman, seconded by Kehn, to approve the agenda with the addition of an application for county assistance. With no further discussion and all voting yes, the motion carried.

Present at the invitation of the Board were Darrell Schumacher from Senator Tim Johnson's Office, Mark Haugen from Senator John Thune's office and Brad Otten from Representative Kristi Noem's office. Discussion was held on the disproportionately high percentage of acres in Shannon County that are classified as non-taxable, yet do not qualify for PILT funds, and the resulting financial constraints which it places on the county. Representatives were provided information on the difficulty of providing mandated services when only 14% of the county lands generate tax funds.

Eugenio White Hawk entered the meeting at 12:45 p.m.

Commissioners questioned if there was anything that they could do to alter the situation; no options were known. Further information will be researched for the delegates to assist them in seeking assistance for the county and the delegates will find out the status on the PILT funding.

Motion by Yellow Bull, seconded by Hagman, to approve the minutes of the October 7, 2011 meeting with the correction of clarifying that the maximum \$400.00 contribution cap for employee health coverage is \$400.00 per month. With no further discussion and all voting yes, the motion carried.

Motion by Yellow Bull, seconded by White Hawk, to approve the following bills as presented. With no further discussion and all voting yes, the motion carried.

GENERAL FUND

COMMISSIONERS	OCTOBER SALARIES	\$471.75
AUDITOR'S OFFICE	OCTOBER SALARIES	\$2,603.64
TREASURER'S OFFICE	OCTOBER SALARIES	\$2,597.95
STATE'S ATTORNEY OFFICE	OCTOBER SALARIES	\$1,104.38
DIRECTOR OF EQUALIZATION	OCTOBER SALARIES	\$1,402.11
REGISTER OF DEEDS	OCTOBER SALARIES	\$1,562.94
VETERANS SERVICES	OCTOBER SALARIES	\$794.17

SHERIFF'S OFFICE	OCTOBER SALARIES	\$2,336.74
AT&T MOBILITY	TELEPHONE	\$124.92
CAROL BUTZMAN CONSULTING	MI	\$84.54
DIETRICH, DONNA	MI	\$83.69
CARDMEMBER SERVICE	MISC	\$1,115.29
HAGMAN, DELORIS	TRAVEL	\$35.52
HARMELINK, LAW OFFICE	MI	\$131.00
KEHN, BRYAN	TRAVEL	\$66.60
LAKOTA COUNTRY TIMES	PUBLISHING	\$277.44
LEWIS & CLARK BHS	MI	\$149.00
MARTINEZ, AUDREY L	TRAVEL	\$269.34
OGLALA SIOUX TRIBE	RENT	\$200.00
QUILL CORPORATION	SUPPLY	\$22.30
RAPID LUBE	CAR MAINT	\$34.95
SD ASSN OF COUNTY COMM.	CAT LEGAL	\$266.67
SDML WORKER'S COMP. FUND	INS	\$1,471.32
SHANNON COUNTY SHERIFF	PETTY CASH	\$69.54
SIOUX FUNERAL HOME	CORONER	\$548.00
SWORD, JIM	TRAVEL	\$44.40
U S MERCHANT SYSTEMS LLC	SUPPLY	\$400.00
WHITE HAWK, EUGENIO	TRAVEL	\$69.56
YANKTON COUNTY SHERIFF	MI	\$25.00
YELLOW BULL, WENDELL	TRAVEL	\$47.36
HUTCHISON, LYLA	TRAVEL	\$59.20
	GENERAL FUND TOTAL	\$18,469.32

ROAD & BRIDGE

ROAD & BRIDGE	OCTOBER SALARIES	\$8,247.63
AND ADDITIONAL OVERTIME FOR		
LYNX BETTELYOUN		\$196.55
DAVID WHITEFACE		\$180.00
LEON ZIMBELMAN		\$180.00
A & B WELDING	REPAIR	\$242.19
AT&T MOBILITY	TELEPHONE	\$85.80
BUTLER MACHINERY CO.	REPAIR	\$2,579.54
GENERAL STORE	SUPPLY	\$162.66
GREAT PLAINS COMMUNICATIO	TELEPHONE	\$173.64
HUSKER AUTO PARTS	REPAIR	\$768.75
JOHN DEERE FINANCIAL	REPAIR	\$504.81
MARTIN AUTO PARTS	SUPPLY;REPAIR	\$177.52
MCI COMM SERVICE	TELEPHONE	\$45.45
SDML WORKER'S COMP. FUND	INS	\$5,020.76
TRUE VALUE	SUPPLY	\$22.46

WESTCO	FUEL	\$6,899.46
	ROAD & BRIDGE TOTAL	\$25,487.22
EMERGENCY MANAGEMENT		
SDML WORKER'S COMP. FUND	INS	\$18.92
	EMER MGMT TOTAL	\$18.92
	GRAND TOTAL	\$43,956.54

Motion by Yellow Bull, seconded by White Hawk, to approve a travel request for Election Clerk Julie Graham to attend a training session in Pierre on November 16-18, 2011. With no further discussion and all voting yes, the motion carried.

Motion by Yellow Bull, seconded by Hagman to accept the General Fund Surplus Analysis dated September 30, 2011 as follows and place it on file. With no further discussion and all voting yes, the motion carried.

SHANNON COUNTY GENERAL FUND SURPLUS ANALYSIS

DATE: SEPTEMBER 30, 2011

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1, which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.

ASSETS:

10100	Cash	\$ 99,090.64
10800	Taxes Receivable--Current	\$ 99,704.63
11000	Taxes Receivable--Delinquent	\$ 19,099.08

TOTAL ASSETS \$ 217,894.35

LIABILITIES AND EQUITY:

22400	Deferred Revenue	\$ 118,803.71
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FUND BALANCES:

27500 Committed (list)

	Reserved for Hospital Claims	\$ 30,000.00
27600	Assigned (one of the following)	
	March - 3/4 of the current year	
	September - 1/4 of current year + subsequent year	\$ 50,544.75
27700	Unassigned	\$ 18,545.89
TOTAL LIABILITIES AND EQUITY		\$ 217,894.35

Following Year's General Fund Budget (use current year for March analysis)	\$ 389,935.00
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The unassigned fund balance, account 27700,
divided by the following year's General Fund budget
resulting in the fund balance percentage

4.76%

Motion by Kehn, seconded by Yellow Bull, to approve the Auditor's Account with the Treasurer. With no further discussion and all voting yes, the motion carried.

TO THE HONORABLE BOARD OF SHANNON COUNTY COMMISSIONERS

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County on this 31st day of October, 2011.

TOTAL AMT OF DEPOSIT IN BANK OF THE WEST -	\$ <u>0</u>
TOTAL AMT OF DEPOSIT IN WELLS FARGO BANK -	\$ <u>1,392.13</u>
TOTAL AMT OF DEPOSIT IN FIRST INTERSTATE BANK, HS -	\$ <u>13,483.99</u>
TOTAL AMT OF ACTUAL CASH -	\$ <u>313.68</u>
TOTAL AMT OF CHECKS IN TREASURER'S POSSESSION NOT EXCEEDING THREE DAYS -	\$ <u>2,245.57</u>
MONEY MARKET SAVINGS: BANK OF THE WEST -	\$ <u>0</u>
WELLS FARGO BANK -	\$ <u>1,140.83</u>
FIRST INTERSTATE BANK, Hot Springs -	\$ <u>237,169.29</u>
CERTIFICATES OF DEPOSIT-FIRST INTERSTATE BANK, Hot Springs -	\$ <u>250,000.00</u>

Itemized list of all items, checks and drafts that have been in the Treasurer's possession over three days:

Sheriff Change fund: \$200.00
Election Petty Cash: \$15.00

RETURNED CHECKS:

Black Feather, David -	\$75.00, Lic	Mesteth, Perry, 8/29/03 -	\$63.00, Lic
Blethen, Rene, 5/16/06 -	\$48.25, Lic	Morrison, Nadine, 9/16/01 -	\$15.00, Lic
Broken Nose, Leroy, 3/5/07 -	\$44.50, Lic	Old Horse, John, 2/10/98 -	\$15.00, Lic
Burgess, Jeanne, 5/8/98 -	\$45.00, Lic	One Feather, Delmar, 7/12/10 -	\$40.00, Lic
Garnett, Aqualyne, 5/11/98 -	\$64.00, Lic	Parton, Joy, 8/15/06 -	\$32.00, Lic
Goings, Tanya L., 4/6/99 -	\$71.00, Lic	Plume, Taureen, 9/27/11 -	\$308.31, Lic
Janis, Jennifer - Lic	\$90.50, Lic	Pourier, Joel, 10/11/96 -	\$349.00, Lic
Little, Raine, 7/25/11-	\$99.50, Lic	Red Cloud, John -	\$45.90, Lic
Little Hawk, Jolene, 7/15/09 -	\$32.40, Lic	Ross, William, 9/15/11 -	\$53.00, Lic
Lone Hill, Trina, 1/27/04 -	\$20.70, Lic		

TOTAL - \$526,472.55

DATED this 31st day of October, 2011

/S/Sue Ganje, Auditor

SUE GANJE, COUNTY AUDITOR OF SHANNON COUNTY

THE ABOVE BALANCE REFLECTS COUNTY MONIES, MONIES HELD IN TRUST, AND MONIES COLLECTED FOR AND TO BE REMITTED TO OTHER ENTITIES: SCHOOLS, TOWNS AND STATE.

Motion by Yellow Bull, seconded by White Hawk, to remove the \$30,000.00 reserve for hospital claims and add it to the unassigned General Fund balance for operating cash. With no further discussion and all voting yes, the motion carried.

Motion by White Hawk, seconded by Kehn, to approve having the States Attorney write a letter to Golden West Telecommunications requesting services to the Highway Department in Batesland, and a letter requesting removal of services from Great Plains Communications. With no further discussion and all voting yes, the motion carried.

The monthly report of Sheriff Jim Daggett was reviewed and placed on file. Motion by Yellow Bull, seconded by Hagman, to approve a travel request for Sheriff Daggett to attend a meeting of the South Dakota Law Enforcement Coordinating Committee in Sioux Falls on November 16, 2011 at an approximate cost of \$139.00 plus fuel expenses. With no further discussion and all voting yes, the motion carried.

A private road contract was presented for approval. Motion by Yellow Bull, seconded by White Hawk, to approve a private road contract with Larry Kehn in the amount of \$59.00, which has been paid. With no further discussion and all voting yes, the motion carried.

Fuel quotes were presented as follows:

(10/5/11)	<u>450 gal Unleaded Gas</u>	<u>1,874 gal #2 Red Diesel</u>	<u>800 gal. propane</u>
Westco:	\$3.149 per gallon	\$3.149 per gallon	
11/1/11			
Westco:			\$1.799 per gallon
Nelson's:			\$2.40 per gallon
Lakota Plains:			\$1.967 per gallon

Motion by Yellow Bull, seconded by White Hawk, to accept the bid of Westco for 450 gallons of unleaded gas at \$3.149 per gallon, 1,874 gallons of #2 red diesel at \$3.149 per gallon and \$1.799 per gallon for 800 gallons of propane as the low bids. With no further discussion and all voting yes, the motion carried.

Motion by Yellow Bull, seconded by Hagman, to accept with regret the resignation of Lynn Bettelyoun as Highway Superintendent, effective October 31, 2011. With no further discussion and all voting yes, the motion carried.

Motion by Hagman, seconded by Yellow Bull, to enter into Executive Session for personnel matters, in part to perform an employee evaluation with Veteran Services Officer Archie Hopkins. With no further discussion and all voting yes, the motion carried and the Board went into Executive Session at 1:47 p.m.

The Chairwoman declared the Board out of Executive Session at 2:43 p.m.

Motion by Kehn, seconded by Hagman, to appoint Lynx Bettelyoun as temporary Highway Superintendent at his current rate of pay plus an additional \$1,000.00 per month. With no further discussion and all voting yes, the motion carried.

Motion by White Hawk, seconded by Kehn, to advertise the position of Highway Superintendent with a closing date of November 25, 2011, and interviews to be at the next meeting on December 2, 2011. With no further discussion and all voting yes, the motion carried.

Motion by Kehn, seconded by Hagman, to enter into Executive Session for legal matters. With no further discussion and all voting yes, the motion carried and the Board went into Executive Session at 2:53 p.m.

The Chairwoman declared the Board out of Executive Session at 3:08 p.m.

An application for assistance was presented. Motion by Yellow Bull, seconded by White Hawk, to deny the application for county assistance due to a lack of county funds and to refer the applicant to the Red Cross. With no further discussion and all voting yes, the motion carried.

Motion by Yellow Bull, seconded by Kehn, to adjourn. With no further discussion and all voting yes, the motion carried and the Board adjourned at 3:12 p.m.

/s/ Lyla Hutchison

Lyla Hutchison, Chairman

Board of Shannon County Commissioners

ATTEST:

/s/ Sue Ganje

Sue Ganje, Shannon County Auditor